

Date: 09 October, 2020

Venue: Board Room, Administrative Block, RCCIIT

Minutes of the Meeting of the Board of Governors of
RCC Institute of Information Technology
held on 09 October 2020, 3 PM (Online Mode)

Members present:

1.	Mr. Pranabesh Das Director of Technical Education Directorate of Technical Education Department of Higher Education Govt. of West Bengal	Chairman	Physically Present
2.	Mr. Jiban Saha Director, Rachana Apparel Pvt. Ltd.	Vice Chairman	Virtually Present via Google Meet
3.	Smt. Sampa Guha W.B.A & AS, Deputy Financial Advisor Govt. of West Bengal	Member	Virtually Present via Google Meet
4.	Smt. Bidisha Mukherjee Joint Director of Technical Education Department of Higher Education Govt. of West Bengal	Member	Physically Present
5.	Dr. Dibyendu Kar Registrar, WBJEEB	Member	Virtually Present via Google Meet
6.	Prof.(Dr.) Chiranjib Bhattacharjee Pro-VC, Jadavpur University Prof.(Chemical Engg.), Jadavpur University	Member	Virtually Present via Google Meet
7.	Prof.(Dr.)Krishnendu Chakrabarty Principal, Govt. College of Engineering & Ceramic Technology	Member	Virtually Present via Google Meet
8.	Dr. M.P. Ravindra Former Senior VP, Infosys and Former VC of Manipal International University, Malaysia; Advisor, MaGE	Member	Virtually Present via Google Meet
9.	Prof.(Dr.) – Ing. Omkar Nath Mohanty Director, Technology & Academic Initiative, RSB Metaltech., RSB Group; Former - Professor, IIT Kharagpur Director Scientist, NML Jamshedpur Director, R&D Tata Steel Vice Chancellor, BPUT Odisha	Member	Virtually Present via Google Meet

10.	Prof.(Dr.) Ashoke Mondal Professor, Dept. of ECE,RCCIIT	Member	Virtually Present via Google Meet
11.	Mr. Soumen Mukherjee Assistant Professor, Dept. of IT,RCCIIT	Member	Physically Present
12.	Prof. (Dr.) Anirban Mukherjee Principal (Officiating) RCC Institute of Information Technology	Member Secretary	Physically Present

Chairman welcomed all members present physically and members who were attending the meeting through virtual mode via Google Meet. The Board granted online attendance via online mode to members and leave of absence to members unable to attend: Mr. Jayanta Dhali, Law Officer, Dept. of Higher Education, GOWB; Prof.(Dr.) Samiran Chattopadhyay, Professor (IT), J.U and Mr. Joydeep Banerjee, Lead Mainframe Service, Global AMS PM & T Development, Lead- Lead Campus Hiring – East, IBM India Pvt. Limited.

Chairman apologized for the minutes of the last BOG meeting held on 29-05-2020 being circulated late, although the Agenda along with relevant notes had been circulated before. The minutes was accepted unanimously by all members of BOG.

Chairman thanked Prof. (Dr) Anirban Mukherjee for his accomplishments in the administrative affairs of the Institute during the past months as Principal (Officiating) since his joining from June 03, 2020. Prof. (Dr.) Omkar Mohanty added a few words congratulating Prof. (Dr) Anirban Mukherjee for his new tenure as Principal (Officiating) and wished him well for his future endeavours that he undertakes for the college.

Prof. (Dr) Anirban Mukherjee honored Chairman and Members with thanks and started the proceedings as per Agenda of the meeting.

Agenda 1: Advertisement for recruitment against the post of Principal and Registrar

Principal (Officiating) elaborated the notes of the first agenda of the meeting that it is a statutory as well as legal obligation for the institution to initiate necessary processing for the selection in the post of Principal as per AICTE and statutory guidelines as advised by the on-record Advocate of BOG and that it does not lead to any contradiction or violation of the Court in its ruling. Besides the post of Principal, Prof. Mukherjee mentioned that the post of Registrar is currently vacant and is being taken care of by Deputy Registrar – Mr. Sandip Saha.

Principal (Officiating) sought for approval to the Board Members for the initiation of the selection process for the posts of Principal and Registrar of RCCIIT.

Resolution: *It was resolved that the selection process of Principal and Registrar be initiated through publication of advertisement.*

Agenda 2: Reporting regarding Recruitment of Contractual Faculty for Non-AICTE course

Principal (Officiating) reported that after lot of effort finally the Society (RCCIT) received approval of MAKAUT for establishment of a new institute *RCC Institute of Information Technology (Non-AICTE)* under RCCIT Society and also affiliation of newly introduced Non-AICTE course of BCA in AY 2020-21. Earlier NOC from AICTE and Dept. of Higher Education had to be obtained for introducing the Non-AICTE courses in the surplus land and excess built up area of RCCIIT. Principal (Officiating) earnestly expressed thanks to Chairman, BOG and Chairman, BOM for their support and cooperation in this initiative to diversify the educational programs of the Society and increase IRG.

Principal (Officiating) reported that RCCIIT (Non-AICTE) is committed to MAKAUT to fulfill all statutory requirement (including faculty/staff recruitment) of BCA course before start of the academic session 2020-21. Hence, with the permission of the Chairman, BOM, an advertisement has been published for recruitment of 03 (three) faculty members in the cadre of Assistant Professor in contractual scheme. Principal (Officiating) added here that a new BOG has to be formed along with separate administrative structure (including separate Principal) for the new institute.

Resolution: *The Board noted the reporting and appreciated the effort.*

Agenda 3: Career Advancement Scheme (CAS) for Faculty members

Principal (Officiating) addressed the Board that there are a total of around 19 faculty members, eligible in different cadres as per AICTE norms, whose applications are pending under Career Advancement Scheme. The financial implications in this regard projects a liability of 37.68 L each year, if all pending CAS applications are taken into consideration. Also with the effect given from the eligibility date, the arrear liability is around Rs. 34.83 L. As per the institutional Finance Committee observation, a new rule of CAS has been published by the AICTE vide Gazette Notification dated 01st March 2019 referring the 7th CPC implementation by Central Govt. w.e.f 01-01-2016. The Finance Committee also observed that the 6th pay commission has been implemented in RCCIIT notionally w.e.f 01-01-2016. Accordingly, the Committee recommended all the pending CAS applications since 01-01-2016 should be treated under the purview of the relevant State Government Order (GO) which is yet to be published following the AICTE Gazette Notification in discussion. Principal (Officiating) placed the matter to the Board for their decision.

Principal (Officiating) further consulted and briefed on the Gazette Notification (dated 01st March 2019) that all CAS applications after March 2019 will have to follow the new rule of the said Gazette notification while applications before March 2019 should be treated following the earlier AICTE notifications dated 05th March 2010. Principal (Officiating) mentioned that prior to the new

AICTE notification, CAS was given to 5 and 8 faculty members in 2018 and 2019 respectively following the previous AICTE notification (dated 05th March 2010) and corresponding GO. Principal (Officiating) proposed to the Board for advice whether the pending CAS applications dated before March 2019 should be acted upon following the existing GO or not, as there are three (03) faculty members eligible for CAS before March 2019, while sixteen (16) are eligible after March 2019.

Prof. (Dr.) Krishnendu Chakrabarty, Principal, GCECT opined that as the pay commission has been given effect notionally from 01st January 2016, the pending CAS applications should be treated after the new GO takes effect, as the remuneration quotient should be as per the current pay commission and not the previous pay commission. Prof. (Dr) Omkar Nath Mohanty agreed to Prof. Chakrabarty's views while noting that previous administrative bodies should have addressed the matter in a timely manner.

Smt. Sampa Guha, W.B.A & AS, Deputy Financial Advisor, Govt. of West Bengal requested Chairman, BOG to state if the State Government allowed CAS for government engineering colleges before March 2019 following the existing ROPA rule. Chairman, BOG stated that Government had recently implemented CAS with due Committee recommendation.

After much deliberation Chairman, BOG concluded that a committee may be formed to address the matter of pending CAS applications. He requested Prof. (Dr) Krishnendu Chakrabarty to act as Chairman and Prof. (Dr) Anirban Mukherjee as the Member Secretary of the said committee – the committee will review the status of pending CAS applications and issues thereof and based on the recommendation of the committee the matter may be addressed. Principal (Officiating) welcomed the proposal of Chairman, BOG and mentioned that the pending CAS of Mr. Soumen Mukherjee, Asst. Professor, CA, RCCIIT will also be under the purview of the proposed committee. Dr. M P Ravindra requested Chairman, BOG to resolve the matter with importance and promptness as there has been already a shortfall in faculty strength and cadre ratio.

Chairman, BOG proposed to meet all faculty members of the institute (after the 6th Pay Commission had been given effect) and address all the current issues including CAS.

Resolution: *The Board resolved that appropriate action should be taken at the earliest on the pending CAS applications of the faculty members based on the recommendation of a Committee to be formed (by Chairman, BOG) with Prof. (Dr) Krishnendu Chakrabarty as Chairman and Prof. (Dr) Anirban Mukherjee as the Member Secretary.*

Agenda 4: Revision of remuneration for the contractual faculty and staff

Principal (Officiating) addressed the Board that there has been a long pending requirement of revision in the consolidated pay of existing contractual faculty members and staff, particularly considering the fact that 6th Pay Commission has been given effect for all regular faculty and staff of the institution. Again to comply with statutory/legal obligation it is necessary to bring all

contractual staff and faculty under EPFO scheme. Considering both the requirement a scheme of pay enhancement was recommended by the Finance Committee – a 15% enhancement on the existing consolidated pay for those who have been serving RCCIIT for more than three (03) years and a 12% enhancement for those serving for less than three (03) years (with enhanced figures rounded off to the next thousand). Considering few contractual staff who are serving for long with very low remuneration (below Rs.10000/-pm), the Finance Committee recommended a minimum pay of Rs. 12000/-pm which is at par with figures recommended in Minimum Wages act.

Smt. Sampa Guha, Member, Finance Committee added here that the Committee had suggested employer's EPF contribution as 12% on the 50% (subject to a maximum ceiling of Rs. 15000/-) of consolidated remuneration.

As Principal (Officiating) explained that earlier the consolidated pay of contractual faculty and staff was generally fixed based on the basic pay and grade pay of the corresponding pay scale, Prof. Chakrabarty stated that the proposed enhancement of the consolidated pay should be in line with the earlier basis. Principal (Officiating) explained to the Board that as the basic pay of regular pay scales have increased significantly (e.g. Rs. 21,600/-to Rs. 57,700/-for Assistant Professor) with implementation of the 6th Pay Commission, it is no more viable to fit the remuneration of contractual employees as per the enhanced basic. However, he welcomed the proposal of Prof. Chakrabarty for consideration in future and requested the Board to approve the Finance Committee recommendation at present. It is an optimum solution as all contractual employees can be brought under EPFO scheme without adversely affecting their take-home pay.

Principal (Officiating), furthermore placed his proposal to the Board for consideration of extension of tenure of contractual faculty from one (01) year to three (03) years as part of a faculty retainment policy, keeping parity with 3-years NBA accreditation period. It was mentioned that the AICTE and NBA considers (25%) contractual faculty towards total faculty strength of the institute.

Chairman, BOG added here that the institution being in the threshold of an urgent requirement of accreditation by NBA and NAAC, the proposed extension of three year tenure for contractual faculty and staff members can be given effect only after performance appraisal; based on yearly performance, their service can be continued. However, when asked by Smt. Guha regarding usual contract tenure for contractual faculty in Govt. engineering colleges, Chairman, BOG mentioned that it is renewed every one year and that there is no scope for engagement of such contractual faculty for more than one year at a time.

Prof. Mohanty agreed with Chairman, BOG on yearly performance appraisal, which may be in the format of soft appraisal than hard appraisal. Prof. Mohanty mentioned that for a person performing reasonably good, shall always qualify the appraisal and while NBA team visits, such faculty members will be on roll as far as the faculty strength is concerned pertaining to NBA norms. Principal (Officiating) thanked Prof. Mohanty for his valued views and apprised that already there is

a system of performance based appraisal (PBAS) including student feedback for all faculty members including the contractual faculty members.

Dr. Ravindra mentioned here that there should be a system which rewards the faculty members in a useful way so that they may commit themselves into delivering their best to the institute in order to fulfill the organizational goal. Principal (Officiating) thanked Dr. Ravindra for his advice and mentioned that the tenure extension will be an incentive as an addendum.

Prof. Mohanty advised that the appointments of contractual faculty members ought to mention in the matter of tenure that it shall be extendable up to a period of three years, subject to qualifying the performance appraisal review every year.

Resolution: *The Board resolved that for the time being, based on the service period in RCCIIT, increment of 12% and 15% to the consolidated pays of contractual staff and faculty members shall be given due effect, thus complying with the statutory norms of PF, until further revisions are given effect with due approval of the BOG. It was resolved that tenure of contractual faculty and staff will be one (01) year initially and then extendable subject to performance appraisal.*

Agenda 4: Appeal to the Govt. for Maintenance Grant

Principal (Officiating) addressed the Board regarding the recommendations received from the Finance Committee for going for appeal to the Govt. for maintenance grant. Principal (Officiating) explained here that to give effect of the 6th Pay Commission (since June 2020) for all regular employees of the institute, the annual surplus was not sufficient and hence the interest on Corpus Fund (FD in Bank) was planned to be utilized which is not good for the institute's financial health in the long run. Apart from Rs.2.40Cr as additional annual liability for the 6th Pay Commission implementation, there will be an additional liability of Rs. 16L per annum for pay enhancement and employer's contribution towards PF for contractual faculty and staff and Rs. 38L per annum for implementing CAS to the faculty members. Additionally there will be arrear liability of Rs.1.36Cr out of which Rs.101.26L arrear for the period Jan'2020-May'2020 on account of pay commission implementation and Rs.34.83L as arrear for CAS implementation.

Principal (Officiating) mentioned that the institute needs to recruit around 30 faculty members (Asst. Professors and Professor) within next two-three years to comply with the deficiency in STR as per AICTE and NBA norms. There has been no revision in student fees since 2013-14 and along with that, the institute is not allowed to take management quota admissions with enhanced fees, yet the institute has to bear around Rs.35L annually on account of free-ship offered to the students as per State Govt. norms.

The institute also has to bear legal expenses to the tune of Rs.25L annually (as per last few years' data). Plus there are recurring requirements for funding for modernization/maintenance of machines and equipment in labs and subscription to journals and e-books etc.

Principal (Officiating) mentioned that all fund requirement mentioned above are unavoidable in nature and hence the institute has to look for recurring fund provision other than its only source of income from student fees. All financial projection is made considering 100% student admission in all disciplines which in-fact is not guaranteed every year considering the varying trend of admission in non-IT disciplines. It was further mentioned that after the grant-in-aid of Rs.1.40Cr received from State Govt. in 2010-11 FY and Rs.15Cr received under TEQIP – II project during 2011 to 2016, the institute has not received any funding, whatsoever, from the Govt.

Principal (Officiating) earnestly requested the Board to give approval to the Finance Committee recommendation of moving to the State Govt. in Higher Education Department with an appeal for a maintenance grant (recurring) for sustenance of the institute. The institute may appeal separately for one time grant-in-aids for development/modernization of infrastructure but that is not enough for sustenance considering all the recurring expense overheads.

In acceptance of this proposal, Chairman, BOG advised for the institute to go for an appeal to the Govt. for creating a maintenance grant head for RCCIIT. Board members unanimously acceded to the Chairman's proposition. Chairman, BOG requested Mr. Jiban Saha, Vice Chairman, BOG for his support regarding the sanctioning of maintenance grant by the Govt. to which Mr. Saha assured that he would take up the matter with competent authority in the Govt. once the proposal is placed from the institute's end. Chairman, BOG responded that the said proposal shall be placed shortly and thanked Vice Chairman for his assurance in the matter.

Resolution:*It was resolved that the institute should go for a prayer to the Govt. for sanction of maintenance grant (recurring head) for sustenance and smooth running of the institute in future.*

Agenda 6: Engagement of Sports Instructor

Principal (Officiating) reported that previously there had been a sports instructor for outdoor and indoor sports and proposed the engagement of a sports instructor either on honorarium basis or on contractual basis. Chairman, BOG mentioned here that given the COVID-19 pandemic situation, the proposal may be awaited for consideration in the later times once students are physically present in the institute.

Resolution:*It was resolved that the requirement for engagement of Sports Instructor may be awaited until the institute reopens fully.*

Agenda 7: Reporting of Court Cases

Chairman, BOG requested Principal (Officiating) to give a highlight of the pending court cases filed by employees against the institute. It was reported by Principal (Officiating) that out of a total of eight (8) pending cases, currently five (05) cases are running at Hon'ble High Court in Calcutta

while the rest cases are running in the Lower Court. Principal (Officiating) explained the status of the major pending cases to the Board.

Principal (Officiating) mentioned that the Court had directed the college to provide subsistence allowance to Dr. Goutam Pal (Asst. Professor in Maths suspended and terminated in female harassment case) amounting to Rs.43L because of a fault in the enquiry process, to which the college has planned to go for an appeal to hear the maintainability point of the case (not addressed in previous order). Principal (Officiating) added here that if the case is not at all maintainable in the High Court, the college is not liable to pay the subsistence allowance to Dr. Pal. The review of the case (appeal) is currently awaited in the next court hearing.

Another case is regarding Dr. Arup Kumar Bhaumik, previous Principal, who had challenged the institute against his release from the post of Principal after completion of probationary period, wherein exchange of affidavits has taken place.

The third court case is regarding inclusion of Deputy Registrar in the BOM which had been challenged by the Staff Association of the college. An order for submission of affidavit has been given by the court.

Principal (Officiating) mentioned here that all the three cases are being currently handled by a new set of Advocate due to the Management not having confidence in the on-record Advocates previously servicing for BOG and BOM.

Resolution: *The status of pending court cases was noted by the Board.*

Agenda 8: Reporting of Academic Progress:

Principal (Officiating) reported that given the pandemic situation of COVID-19, the institute organized classes mostly through Google Classroom in previous semester and has already commenced live classes in online video mode for both theory and practical in the current semester. Hardware labs are conducted through video demonstration or using Virtual Lab or Hardware Emulator. Principal (Officiating) mentioned that a lot of effort have been put forward for maintaining consistency of classes despite constraints of online mode including internet etc. Weekly class reports of all disciplines and all years are regularly being uploaded to the institutional website in order to maintain transparency. Furthermore, it was reported that this year the institute is targeting zero backlogs in all subjects. In order to achieve this goal, remedial classes are arranged for important subjects like mathematics, programming and control based on interim student feedback. Similarly, tutorial classes are being arranged for backlog students.

Principal (Officiating) proposed here that RCCIIT being an IT college, coding skill should be the USP of the institute and students should bear the culture. For this purpose a Coding Skill Development

and Monitoring Committee had been formed internally to specially groom our students on programming related subjects with focus on student's concept building at early stages (in 1st year) and skill development in multiple platforms in later stages (2nd year, 3rd year). This is important as most of the recruiting IT companies are mandatorily incorporating coding skill test sessions in their selection process.

It was advised by Prof. Mohanty here that a continuous evaluation system as part of outcome based education will be very effective towards betterment of student performance. Also a pool of teachers may be formed in the particular domain to help students improve their skill. Another advice by Prof. Mohanty was to run some of the co-curricular courses for coding by domain expert companies so that the students are industry-ready in the field of coding.

Dr. M P Ravindra mentioned here that software companies arrange sabbatical leave for professionals to train and educate professionals with industry trends. He mentioned that similar thing can be done for the teachers of the institute. Dr. Ravindra further mentioned that students in the beginning have to be trained forcibly to get acquainted to practicing coding – this mandatory coding practice will gradually help them in the long run. He also mentioned that he will be introducing professionals from BVB College of Engineering & Technology, Hubli through whom the institute can collaborate in achieving excellence in outcome based education.

Chairman, BOG thanked Dr. Mohanty & Dr. Ravindra on their suggestions.

Resolution: *The Board noted the academic progress as reported by Principal (Officiating) and noted suggestions given by the members for achieving excellence in academics.*

Agenda 9: Reporting of Placement scenario

Chairman, BOG requested Principal (Officiating) to present the placement scenario. He mentioned that the final year students agitated before the Principal (Officiating) with issues on placement. Subsequently, Chairman, BOG addressed the students in an online meeting. On being pursued by Principal (Officiating), initiative was taken by Chairman, BOG and Chairman, BOM to write to the HRs of different recruiting companies on behalf of the society to extend better placement opportunity to the students of RCCIIT.

Principal (Officiating) reported that the first company selecting RCCIIT students had been TCS via TCS CodeVita contest – more than 900 students appeared for the pre-qualifier round of the contest among which 127 cleared qualifier round and 37 students (10 in Digital category with 7 LPA and 27 in Ninja category with 3.36L PA) were finally selected by TCS. In addition, 4 students were selected by Hexaware Technologies with a CTC 3.5 LPA while 5 students were selected (so far) by Infosys through InfyTQ (3.6 – 8 LPA).

With regard to good participation by RCCIIT students in CodeVita, TCS had included us in the TCS National Qualifier Test or NQT which is another recruiting window for the final year students.

Principal (Officiating) further added here that one of the major recruiters Cognizant have considered RCCIIT this year in their list of colleges, where they will be arranging campus drives around mid-October. The drive by Cognizant will be via online mode. He mentioned that students are being prepared for the said ensuing drive with aptitude training and coding practice by industry experts.

Principal (Officiating) also reported the following:

- IBM, Infosys, Capgemini, PwC, Tech Mahindra, Rakuten, Keysight Technologies, Johnson Controls, ZS Software, Global IDs have been approached for recruitment drives for RCCIIT students
- Aspiring Minds has been engaged for Assessment Test (AMCAT) based placement opportunity through pooled drives
- NextGen has been engaged for providing opportunity for 10 pooled drives
- Aptitude and Soft skill Training by expert (2 weeks), Coding Practice by internal faculty (2 months), and Competitive Coding by expert (ongoing) have been arranged

Resolution: *The Board noted the current placement status and initiative for training and placement as reported by Principal (Officiating).*

Agenda 10: Accreditation status – NBA, NAAC

It was reported that currently 2 UG programs namely B.Tech in IT and EE are NBA accredited. Re-accreditation visit for B.Tech EE was due before 30th June 2020 but owing to COVID pandemic situation, NBA has extended accreditation till 30th June 2021 without conducting visit.

Principal (Officiating) mentioned here that although rest 7 programs are eligible for NBA accreditation, the internal NBA Compliance Committee has given a roadmap and recommended applying for NBA accreditation of B.Tech CSE, ECE and M.Tech CSE programs in the 1st phase (2020- 2021 AY) and M.Tech IT, ECE, MCA and B.Tech AEIE programs in the 2nd phase (2022-2023AY).

With regard to NAAC preparation, Principal (Officiating) mentioned that the institute is preparing to submit the IIQA by November this year and the SSR is expected to be completed by December. The NAAC visit will be awaited in the early 2021.

Resolution: *The Board noted the reporting by Principal (Officiating).*

Agenda 11: Formation of Advisory Committee

Mr. Pranabesh Das, DTE, Govt. of West Bengal, Chairman, BOG appealed to the BOG Members that the institute proposes formation of an Advisory Committee to guide and advise the institute for

the betterment of students in the matter of innovation, incubation, IPR, entrepreneurship (start ups), internships, recruitment opportunities as well as to help us build a strong and yielding relationship with industry and academia and achieve NBA & NAAC accreditation, NIRF & ARIIA ranking etc. Chairman, BOG proposed the following Committee to the Board:

Proposed members of the Advisory Committee:

1. Dr. M.P. Ravindra, Former SVP, Infosys and Former VC of Manipal International University, Malaysia; Advisor, MaGE
2. Prof. (Dr.) – Ing. Omkar Nath Mohanty, Director, Technology & Academic Initiative, RSB Metaltech., RSB Group., Former Professor, IIT Kharagpur; Director Scientist, NML Jamshedpur; Director, R&D Tata Steel; Vice Chancellor, BPUT Odisha
3. Mr. Sandipan Chakravorty, Chairman, TM International Logistics Ltd.
4. Prof. Dr. Amitava Gupta, Professor (Power Engg.) & Director (School of Nuclear Studies & Applications), Jadavpur University
5. Prof. Alok Kole, Professor, EE, RCCIIT
6. Mr. Hrishikesh Bhaumik, Associate Professor, IT, RCCIIT (Convener)

Resolution:*The Board acceded to the proposition and approved the formation of the Advisory Committee.*

Agenda 12: Anti-Ragging Measures

Chairman, BOG advised Principal (Officiating) to place the detailed status and activities pertaining to Anti-Ragging measures that had been followed by the institution. He also advised to consider the memos and circulars that had been published by the Central Govt. and the State Govt. regarding the matter of Anti-Ragging measures. It is important to have report on the meetings and observations of the Anti-Ragging Committee as well as Anti-Ragging Squad in the documentation.

Resolution:*It was resolved that a detailed status of Anti-Ragging measures shall be placed for approval by the Board in the next meeting.*

There being no other matter to be discussed, the meeting ended with vote of thanks to the Chair.